

Tutoring Request Form

Contact Information: Please print clearly

FIRST NAME	MIDDLE NAME	LAST NAME
DATE OF BIRTH	EMAIL ADDRESS	
HOME ADDRESS		
CITY	PROVINCE:	POSTAL CODE
DAY-TIME PHONE NUMBER	HOME PHONE NUMBER	CELL PHONE NUMBER

I AM INTERESTED IN:

- FALL
- WINTER
- SPRING / SUMMER

NUMBER OF HOURS REQUESTED

\$95.00 for first 2 hours;
\$40.00 for each additional hour

AVAILABILITY: DATES DAYS TIMES
AREA OF STUDY LEARNING OBJECTIVES: GIVE AS MUCH DETAIL AS POSSIBLE INCLUDING LEVEL (Intro, Intermediate, Advanced)

SIGNATURE OF STUDENT	DATE
SIGNATURE OF INSTRUCTOR	DATE

Individual instructors will work from the NSCAD campus using NSCAD equipment with the individual student as outlined above. Individual tutoring options available includes one-on-one tutoring and does not include other students in the same session. Neither the instructor nor the School of Extended Studies are responsible for the artwork / work in progress of the student. The instructor's role is to work with the student to accomplish a satisfactory level of understanding in the specified discipline or program. The instructor will be paid at the scaled rate of pay determined by the School of Extended Studies outlined in the contract issued to the instructor prior to the session commencement. The instructor is not to accept additional funds from the student to perform work as part of this contract. Fees must be paid in advance; any additional hours outside of this request are to be booked and paid for separately. By

Return form to:

Tel: (902) 494-8185
Fax: (902) 494-8311
extendedstudies@nscad.ca

Mailing Address:
5163 Duke Street
Halifax, Nova Scotia
Canada B3J 3J6

Office Location:
NSCAD University
Granville Campus
1892 Hollis Street

For office use only:

Date recieved:

Employee Intials:

Entered: