



*etc. On a suggestion by A.Doyle she will contact the Saint John Ambulance.*

*4-6 Incident Report Historical and Critical Studies - A.Doyle advised the report has been completed and submitted.*

*4-7 First Aid Training - CO-Chair Buchanan reported that First Aid Training is scheduled for April 23 and 24. A reminder email has been sent out.*

- 5. Incident Reports - A.Doyle advised a student fell down a flight of stairs in Multi Media. Student went to ER with scrapes. Student okay - no recommendation or action required.*
- 6. Crisis Risk Management - M. Halstead reported a meeting will be scheduled for the Crisis Management Team during April or May.*
- 7. New Business - T.Brine noted that there does not appear to be snow removal on the Granville side of our buildings. A. Doyle an independent snow removal company is contracted and he will link with them to inquire where they plow.*

*D.Bamford asked if there was any update on the universal shop safety signage. After discussion it was agreed that A. Doyle, D.Bamford and T. Brine would visit another institution to explore their safety signage.*

*Co-Chair Buchanan suggested the next meeting should be scheduled for early May before the summer holidays begin. M. Halstead will schedule.*

*Meeting adjourned*