

WEB ADVISOR FOR STUDENTS

Welcome to Webadvisor!! This system will allow students to do the following:

- See their current and future (registered-for) Semester Schedules
- Check Account statements
- See Transcript (unofficial listing of all courses and grades that appear on the Transcript), GPA
- Search Timetables
- Register Online
- Much More!

To Log In to Webadvisor:

www.nscad.ca/webadvisor (or enter via Webadvisor Link at the top of the NSCAD home page, next to the Student Webmail login)

Enter the User ID and Password that you use for your NSCAD Student Email account (this is accessible to current students only)

**** Guests can enter via the “Welcome Guest” link at the top, to search the NSCAD timetables ****

You will be brought to a resolution screen from which you can select a variety of links.

Current Students - WebAdvisor for Students Menu Welcome Sally Artiste!

The following links may display confidential information.

<p>User Account</p> <p>I'm New to WebAdvisor What's my User ID?</p>	<p>Registration</p> <p>Search for Sections Register for Sections Register and Drop Sections Manage My Waitlist</p>
<p>Financial Information</p> <p>Account Summary Account Summary by Term View My T2202A Information</p>	<p>Academic Profile</p> <p>Grades Grade Point Average by Term Transcript Application for graduation My class schedule</p>
<p>Financial Aid</p> <p>Financial aid status by term</p>	

Summary

User Account:	Registration
I'm New to Web Advisor: brings you back to the main screen	Search for Sections: Search the Timetable and Add classes to a "preferred" list for quicker Registration later
What's my User ID: Find UserID by entering Name and SIN or NSCAD ID	Register for Sections: Register (add classes)
Financial Information:	Register and Drop Sections: Add and Drop Classes from a list of preferred sections that you created
Account Summary: Shows current Account Balance, outstanding amounts due, and future balances	Manage My Waitlist: View your waitlisted sections, Register if you have been offered a waitlist spot, Remove yourself from a waitlist, or drop classes
Account Summary by Term: Details of Account balances by term	Academic Profile
View my T2202A Information: View and Print T2202A (when available)	Grades: View your grades, searchable by Term
Financial Aid	Grade Point Average by Term: View your GPA, searchable by Term
Financial Aid status by term: See Current or pending Financial Aid (scholarship / bursary /Interim loan Etc. – NOT Provincial Student Loans)	Transcript: View courses that appear on your Transcript
	My class schedule: View current and future (registered for) class schedules

What's my User ID

What's my User ID?

In order to retrieve your User ID you must fill in your last name and one of the two additional identifying numbers.

* = Required

Last Name*

SIN

OR

NSCAD ID

Confirms your UserID (which you already used to log in!...)

Current Students

Here's Your User ID

User ID: sartiste

OK

Account Summary

Account Summary

Balance Forward	0.00
Current Charges	6,198.11
Total Charges	6,198.11
Student Payments	0.00
Financial Aid Payments	0.00
Financial Aid Remaining	0.00
Sponsor Payments	0.00
Payment Plans (Deferred Amounts)	0.00
Total Payments & Deferred Amounts	0.00
Refunds	0.00
Total Amount Currently Due	6,198.11
Amount Not Currently Due	0.00

Balance Forward would refer to unpaid, past-due amounts from previous terms

Amount Currently Due refers to current account statement. Amount NOT currently due would refer to future term fees that are not yet due.

OK

Account Summary by Term:

Current Students Welcome Sally Artiste!

My Account Summary by Term

Term	Total Charges	Student Payments	Financial Aid Payments	Financial Aid Remaining	Sponsor Payments	Payment Plans	Total Payments	Refunds	Balance
2011W	\$6,198.11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,198.11
TOTAL	\$6,198.11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,198.11

OK

Financial Aid Status by Term:

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Financial aid status by term

= Required

Select the Award Period you wish to review * 2011W Winter 2011

If there is Financial Aid on your record, select Term to view

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Select Term and you will see Financial Aid being awarded: Status refers to whether the funds have been moved to your account. "Pending" status indicates that the funds have not yet moved.

Current Students

Financial Aid by Term

Your Financial Aid Award Information For Winter 2011

Source	Amount	Action
Foundation Faculty Bursary	\$500.00	Pending
Total Estimated Funds Available		
	\$500.00	

Search for Sections:

This is the screen where students, faculty or the general public will be able to search the timetables

Search for Sections

NOTE: Please select a term and at least one other value to start your search.

Term

Starting On/After Date Ending By Date

Subjects	Course Levels	Course Number	Section
<input type="text" value="Painting"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Sections Meeting After Sections Ending Before

Mon
 Tue
 Wed
 Thu
 Fri
 Sat
 Sun

Course Title Keyword(s)
 Location Academic Level
 Instructor's Last Name

To search for sections (timetable), you must enter the term, and at least one other element, such as Subject, Course level, Day(s) of week, Instructor, etc. You will usually want to do multiple searches to avoid having to search through the entire timetable for selected courses.

Section Selection Results

Courses with a closed status have reached their capacity.

Term	Status	Section Name and Title	Location	Meeting Information	Faculty	Available/ Capacity/ Waitlist	Credits	CEUs	Academic Level	
1	Winter 2011	Open	PNTG-2500-1 Introductory Figure Painting				1 / 16 / 0	3.00		Undergraduate
2	Winter 2011	Waitlist Closed	PNTG-3000-A Intermediate Painting				0 / 20 / 0	9.00		Undergraduate
3	Winter 2011	Open	PNTG-3500-1 Advanced Painting		01/05/2011-04/19/2011 Studio Tuesday, Friday 01:00PM - 05:00PM, Granville, Room G400 (more)...		3 / 15 / 0	6.00		Undergraduate
4	Winter 2011	Open	PNTG-4102-1 Sem: Black & White & Read				8 / 14 / 0	3.00		Undergraduate

OK

Status:

Open = space available

Waitlist Closed = Full and Waitlisted

Closed = Full (but not yet Waitlisted)

Section Name and Title:

You can detail here to read the Course Description, Prerequisites, Instructor etc.

(NOTE: Only individuals (Students, Faculty, Staff) who are Logged in will see the Instructor's name and Email address. Thus this information is NOT available to public access.)

Section Information

Title	Intermediate Painting
Course Section Number	PNTG-3000-A

Description This course continues the investigation of technical and aesthetic issues in painting. Assignments will consider various expressive and structural possibilities of representation, abstraction and non-objective painting.

Credits 9.00 CEUs

Start Date 05 January 2011 End Date 19 April 2011

Academic Level UG - Undergraduate

Meeting Information
01/07/2011-04/19/2011 Studio Tuesday, Friday 01:00PM - 05:30PM, Duke, Room D103

Faculty name	Phone	Extension	E-mail address	Instructional Method
Sara Hartland-Rowe			srowe@nscad.ca	Studio

Prerequisites
PNTG 2000, AHIS 2020 (or concurrent)

Supplies
None

Title	Author	Publisher	Copyright	ISBN	Price	Req.	Comments
To Be Determined							

CLOSE WINDOW

Location: Not-Applicable because the Meeting Times, Days and Location shows in **Meeting Information**

Available/ Capacity/Waitlist: Indicates how many spaces are available + what the limit (capacity) of the course is, and how many students are Waitlisted

Register for Sections

From this screen you can do several things:

- **Search and Register for Sections** (here you can add sections to a “preferred” list before you register, so that when you are given permission to register, you will have courses pre-selected to register for)
- **Express Registration:** if you know the exact subject, course number and section number, you can enter it here without searching and selecting sections (i.e. PNTG 2000 1)
- **Register for Previously Selected Sections:** Here you can go directly to your “preferred list” and register from there, see what you are currently registered for, or drop sections. You CANNOT Search for Sections from this page.

Search and Register for Sections

1. Search Sections as per “Search for Sections” above
2. View selection, and tick “Select” box for courses you wish to register for, and hit “Submit”

Section Selection Results

Narrow my search

Re-sort my results

Select	Term	Status	Section Name and Title	Location	Meeting Information	Faculty	Available/ Capacity/ Waitlist	Credits	CEUs
<input checked="" type="checkbox"/>	Summer 2011	Open	AHIS-2020-1 Survey of 20th C Art		05/09/2011-08/17/2011 Lecture Monday, Wednesday 06:00PM - 07:30PM, Duke, Room D440	S. Hollenberg	130 / 130 / 0	<input type="text" value="3.00"/>	
<input type="checkbox"/>	Summer 2011	Open	AHIS-3833-1 Film: Contemporary World Cinema		05/09/2011-08/19/2011 Lecture Tuesday, Thursday 02:00PM - 06:00PM, Academy, Room A204	S. McGuire	30 / 30 / 0	<input type="text" value="3.00"/>	

3. Select an Action to perform with the course(s) you have selected and which now live in your Preferred Sections: (Options are: Register, Remove from List)
4. You can also Drop Sections which are in your Current Registration

Name Sally Artiste

Action for ALL Pref. Sections (or choose below)

Preferred Sections

Action	Term	Section Name and Title	Location	Meeting Information	Faculty	Available/Capacity/Waitlist	Credits	CEUs
<input type="text" value="Register"/>	Summer 2011	AHIS-2020-1 Survey of 20th C Art		05/09/2011-08/17/2011 Lecture Monday, Wednesday 06:00PM - 07:30PM, Duke, Room D440	S. Hollenberg	130 / 130 / 0	3.00	

Current Registrations

Drop	Term	Pass/Audit	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
<input type="checkbox"/>	Winter 2011		AHIS-2020-1 Survey of 20th C Art				3.00	
<input type="checkbox"/>	Winter 2011		PNTG-2000-1 Introductory Painting				6.00	

If one of my choices is not available

SUBMIT

NOTE: ** If you get a message that says “You can’t Place AHIS 2020 on the Schedule at this Time” it means that you cannot yet register. You must wait until your Web Registration Priority Period has arrived (You will receive an email with this information)

Manage My Waitlists:

- If you are currently waitlisted, you can view your waitlists here, remove yourself from a waitlist, or register yourself from that waitlist.
- Your **Section Waitlist Status** must be “P” (Permission to Register). Students who are offered a section spot from a waitlist will receive an email which gives them 24 hours to activate the registration.
- If a student does not have the prerequisites for the course, but has special permission (and that permission is logged with OSAS), the student must come to the OSAS office or reply to the Waitlist Email and OSAS staff will secure the registration. The reply must likewise be sent within the 24 hour period. Once expired, waitlist offers are not reactivated. The offer will proceed to the next student on the Waitlist. The **Date of Expiration** of your Waitlist offers is likewise visible here.
- From this screen, you can also **DROP** courses you are currently registered for.

Current Students Welcome Sally Artiste!

Manage My Waitlist

Waitlisted Sections

Action	Waitlist Status	Expire Date	Term	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs	Waitlist
<input type="text" value="Register"/>				You are not currently waitlisted in any courses.						

Registered Sections

Drop	Pass/Audit	Term	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
<input type="checkbox"/>		Winter 2011	AHIS-2020-1 Survey of 20th C Art				3.00	
<input type="checkbox"/>		Winter 2011	PNTG-2000-1 Introductory Painting				6.00	

SUBMIT

GRADES:

All grades will now be entered and visible online. At the end of each term (including 7-week Sessions A or B), after final grades are submitted by Faculty, the Registrar's office will select a date to make the grades "visible" on student records. Students who have outstanding fees will not be able to view their grades or their transcript online.

Nova Scotia College of Art & Design

Log Out Main Menu Students Menu Help Contact Us

Current Students Welcome Sally Artiste!

Grades

Choose One Term Description Start Date End Date

G 2011W Winter 2011 01/05/11 04/19/11

SUBMIT

Submit

0015903 Sally Artiste

We are not assigning Advisors

Advisor None

Term GPA 3.000

Course Section	Title	Grd 1	Grd 2	Grd 3	Grd 4	Grd 5	Grd 6	Final Grd	Credits	CEUs
AHIS-2600-1	Medieval Art							A	3.00	
PNTG-2000-1	Introductory Painting							INC	6.00	
AHIS-2020-1	Survey of 20th C Art							C	3.00	

OK

**Credits refers to the number of credits in the course, not the credits granted

Grade Point Average By Term:

Students can see their GPA by Term

Nova Scotia College of Art & Design

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Current Students Welcome Sally Artiste!

Grade Point Average by Term

Choose One Term Description Start Date End Date

G 2011W Winter 2011 01/05/11 04/19/11

Select Academic Level UNOFT Unofficial UG/GR Consolidated

SUBMIT

Select Term and Submit

Current Students

Grade Point Average by Term

Term:

Total Earned Credits	Total Grade Points	Term GPA
6.00	18.00	3.000

Course/Section and Title	Grade	Credits
AHIS-2600 1 Medieval Art	A	3.00
AHIS-2020 1 Survey of 20th C Art	C	3.00
PNTG-2000 1 Introductory Painting	INC	0.00

Transcript

Current Students

Transcript

Transcript Type:

You can only view (not print off) your Transcript here. See the link on the page to the Transcript Order Form if you wish to Order a transcript (unofficial or official).

Transcript

The following transcript shows all transfer credits and credits completed at NSCAD. A course with no grade is a transfer equivalency granted by NSCAD.

To order a transcript go to: <http://nscad.ca/en/home/studentresources/transcripts.aspx>

0015903 Sally Artiste

Course/Section and Title	Grade	Credits	CEUs	Repeat	Term
AHIS-2020 1 Survey of 20th C Art	C	3.00			2011W
AHIS-2600 1 Medieval Art	A	3.00			2011W
PNTG-2000 1 Introductory Painting	INC	0.00			2011W

Total Earned Credits	6.00
Total Grade Points	18.00
Cumulative GPA	3.000

Application for Graduation:

Students can submit their Application to Graduate online (or in person at the Registrar's Office), and should do so at least 2 Semesters prior to the intended graduation Date)

Current Students Welcome Sally Artiste!

Application for graduation

Students should submit an application to graduate within the final 2 semesters of completion in order to have their record reviewed and ensure that they are taking the correct courses needed. Once an application to graduate has been created by a student on this screen, it should not be changed without consulting the Registrar (this may affect the student record).

Declaration:
 "By submitting this application to graduate, the student declares that s/he wishes to graduate with the degree(s) and / or minor programs indicated. The information on this form is collected and maintained under NSCAD University policies and Provincial Freedom of Information and Protection of Privacy Act. The information is required by the University to process and approve the Application to Graduate, to prepare the Convocation List and published graduation announcements. By submitting this form you agree that your personal information will be transmitted to the NSCAD University Office of University Relations. This office is interested in promoting your achievements and provides information to alumni of special events, exhibitions, reunions, mailings, and group insurance for alumni. If you do not wish to receive mailings from the Office of University Relations please notify them at [902.494.8251](tel:902.494.8251)

Choose One	Eligible Programs	Degrees	Certificates	Catalog	Majors	Minors	Date Applied
<input checked="" type="checkbox"/>	BFA.INTD Bachelor of Fine Arts (interdisciplinary)	BFA		10-11	NOMJR		

A student can only apply to graduate for the program s/he is currently in. To Change Programs, visit the Registrar's Office

Application for Graduation

* = Required

Selected Program	Degrees	Certificates	Catalog	Majors	Minors	Date Applied
BFA.INTD Bachelor of Fine Arts (interdisciplinary)	BFA		10-11	NOMJR		

Name on diploma*

Diploma Mailing Address

City* Provinc* Postal Code*

Country

Anticipated Graduation Term*

Commencement Site

Commencement Date*

Program Completion Date

My Class Schedule

NSCAD UNIVERSITY Nova Scotia College of Art & Design Log Out Main Menu Students Menu Help Contact Us

Current Students Welcome Sally Artiste!

My class schedule

Term

Select Term and Submit

** If courses have been Graded, you will not see any Registration for that Term. If you are registered, this screen will show the course, location, times, days. This screen will NOT show classes that you have dropped or your Waitlisted sections.

Schedule

0015903 Sally Artiste

Term

Total Registered Credits 3.00

Course Name and Title	Status	Meeting Information	Creds	CEUs	Pass Aud	Start Date
AHS-2010-1 Survey of 19th C Art	New	01/05/2011-04/18/2011 Lecture Monday, Wednesday 06:00PM - 07:30PM, Duke, Room D440	3.00			01/05/11