

**NSCAD**

**Application for Tuition Rebate for Employees**

Name: \_\_\_\_\_

Position: \_\_\_\_\_

**Category:**

In accordance with the tuition reduction policies of the Nova Scotia College of Art and Design, I hereby request reimbursement for tuition paid as follows: *(Please check appropriate category of Tuition Reduction)*

(1) \_\_\_\_\_ 50% Tuition Reduction for NSCAD Employees including: NSGEU members, non union staff, Unit II Technicians, Regular Full Time, Regular Pro-Rated Faculty, Librarians and Regular Part Time Faculty, as defined by the Collective Agreements.

(2) \_\_\_\_\_ Family Benefit for Spouse or Dependent of staff members:

Name of Spouse or Dependent: \_\_\_\_\_

Relationship to Employee: \_\_\_\_\_

If your dependent does not attend an **elementary** or **secondary** school please provide his or her Social Insurance Number \_\_\_\_\_

(3) \_\_\_\_\_ Art Education Adjunct Instructor.

**Course Information**

Name of Course (s): \_\_\_\_\_  
\_\_\_\_\_

**Tuition Fee Paid:** (Do not include Student Union Fee) \$ \_\_\_\_\_

Amount of Benefit Requested (1/2 of Tuition): \$ \_\_\_\_\_

For reimbursement of balance of fees from Employee Professional Development Funds for Members of FUNSCAD staff please contact Keera Buchanan.

***I have attached my receipt for tuition fees.***

\_\_\_\_\_  
**Signature of Employee**

\_\_\_\_\_  
Social Insurance No.

\_\_\_\_\_  
Date