

TIPS AND TRICKS FOR STUDENTS GOING INTO SECOND YEAR!

WATCH YOUR NSCAD STUDENT EMAIL!!

Soon information will be sent out regarding the **launch of WebAdvisor** where students can log in to see their academic records, and the timetables for this coming Summer, Fall and Winter.

REGISTRATION

Further information will be sent out in late February regarding **REGISTRATION**, which most students will be able to do **online**, starting on a particular time / day assigned to each student (this is when you can Start Registration, and that permission remains in place until the semesters begin). **Lots of information** will be posted and made available regarding how to maneuver the new system, do online registration, etc.

All students will be assigned a Registration “window” (i.e. when they can start registration), BUT students who fit into one of the following groups will need to come to Student Services to do their registration in person, and will be blocked from online submission. If you have outstanding FNDN (Foundation) credits to be finished you will find yourself restricted from using online registration and directed to speak with an advisor or the Registrar at Student Services.

Completion of the 30 Foundation credits is a mandatory prerequisite to take all 2000- and higher level classes at NSCAD. All course access is controlled by prerequisites, so **READ THE TIMETABLE** to be sure you are only registering for courses you have the prerequisites for.

- **Students who have outstanding Foundation classes after Winter 2011** (you need to come to Student Services so that we can be sure you are registering for the remaining Foundation classes, and we will allow you to “blend” in second year classes as well!
- **Students who WILL finish foundation this winter**, but have NOT had an academic Advising Appointment (see below)
- **Students who have outstanding fees as of March 1, 2011.** These fees will need to be cleared with the Finance Office before you will be able to register.

ACADEMIC ADVISING

We recommend that students who are in Foundation meet with an Academic Advisor to discuss their academic plans. Academic Advising Appointments are available in the Foundation Office on the following days/times. **SIGN UP OUTSIDE THE FOUNDATION OFFICE!!** **Appointments here are ONLY for Foundation Students** (Foundation Students may also make an appointment with an advisor in Student Services if the Duke Campus is more convenient) **Transfer Students should contact the Registrar for an advising appointment.**

COME PREPARED: Appointments last up to 30 minutes. Students should come prepared by reviewing the Academic Calendar and Program Guides (the New Academic Calendar will be available shortly, and copies can be picked up at the Foundation Office)

SIGN UP OUTSIDE THE FOUNDATION OFFICE!! **Appointments here are ONLY for Foundation Students**

DAY	TIME	LOCATION
Friday, February 11	9:30 – 12 and 12:30 - 4	Foundation Office

Tuesday, February 15	9:30 – 12 and 12:30 - 4	Foundation Office
Friday, February 18	9:30 – 12 and 12:30 - 4	Foundation Office
Tuesday, March 1	9:30 – 12 and 12:30 - 4	Foundation Office
Friday, March 4	9:30 – 12 and 12:30 - 4	Foundation Office
Tuesday, March 8	9:30 – 12 and 12:30 - 4	Foundation Office
Friday, March 11	9:30 – 12 and 12:30 - 4	Foundation Office
Tuesday, March 15	9:30 – 12 and 12:30 - 4	Foundation Office
Friday, March 18	9:30 – 12 and 12:30 - 4	Foundation Office

*****Pay attention to the dates and times for your registration group to take advantage of the best course selection and availability. Delaying registration may cause you to end up far down on a wait list for a popular course or solely registered in last minute choices for courses*****

The NSCAD program guide provides outlines for all our undergraduate programs and what courses should be selected to get you started on the path to your degree and/or major, including entry requirements into each. The program guides are also viewable here;

<http://nscad.ca/en/home/studentresources/calendarsdates.aspx>

Make conscientious back-up choices that will matter to your degree as much as your first choices, not just throw away courses. Many degrees have flexibility in OPEN credits but some, such as DESIGN and FILM require awareness of selecting alternatives that will count towards your degree.

Extremely in-demand courses are:

PAINTING

BOOK ARTS

STEPS TO ILLUSTRATION

DESIGN COURSES

TEXTILE COURSES

FIGURE DRAWING

PRINTMAKING

- **Remember:** If you have outstanding Foundation Classes, you will be required to SCHEDULE THOSE FIRST when registration opens.
- Please read the available information online and in the Academic Calendar, and feel free to ask questions!!
- **After completing FNDN 1800:** Writing for the Arts and moving on into your second year you can look into taking courses at other universities in the city on a Letter of Permission. If you're interested in this please contact the Assistant Registrar for further information.
- **Summer courses at NSCAD** always avail a more eclectic and experimental selection of topics and workshops than in Fall and Winter as well as offering "mainstream" courses. The summer semester is an excellent way to catch up and complete Foundation credits or fast track your degree.

DECLARING A MAJOR

To declare a MAJOR students must not only complete the 30 credits of Foundation but also the specific entry requirements to their major of choice. Students are typically completed these requirements by the second semester of their second year or the first semester of their third year! So while you need to plan your second year to accommodate required courses “to” declare the major, you do not declare your major until the end of your SECOND year. Certain majors also require that you maintain a certain GPA / Grade in all required courses. See the Academic Calendar for Details.

- **Double majors and double degrees** are possible however be prepared that both require more time and monetary commitment than a 4 year undergraduate degree with/without a minor. You should consult with the Registrar if you plan to pursue this.
- **Minors** are a great way to acquire a concentration of credits in a certain area. Please note that you MUST be in a Degree Program with a Major (that is, every degree program except the BFA (Interdisciplinary) to take any Minors. The BFA (Interdisciplinary) only permits the Minors in Art History or Film Studies.